

## To Kurashiki Guest House users

Kurashiki Guest House is for accommodation for researchers visiting IPSR for academic purposes. Reservation should be made through your contact investigator in IPSR. Please observe the following requirements to stay in the facility.

1. Guests should pay the accommodation fee at the time of check-in at the front desk on the first floor. **\*Only cash payment**

### Fees

type	Fee	utilities
Single A	¥3,500	Bathroom, small fridge
Single B	¥4,000	Bathroom, kitchenette with a microwave and a fridge
Suite (Twin)	¥7,000	Bathroom, kitchen with a microwave and a fridge. Appropriate for two adults
Suite (Twin) *for single use	¥4,500	Bathroom, kitchen with a microwave and a fridge
Single A (8 nights to 14 nights)	¥24,500	Bathroom, small fridge
Single B (8 nights to 14 nights)	¥28,000	Bathroom, kitchenette with a microwave and a fridge
Suite (Twin) (8 nights to 14 nights)	¥49,000	Bathroom, kitchen with a microwave and a fridge. Appropriate for two adults

Preschool children are not allowed to stay.

Each room is equipped with TV, Wi-Fi, electric kettle, and hair drier. Amenities such as shampoo, conditioner and body soap are provided. Washing machines/driers are also available in common laundry room. Common kitchen and dining room is also available.

\*We do not provide tooth brush, and nightwear.

2. Check-in: 4 - 7 pm.

Please sign-in at the front desk, pay the accommodation fee, and receive the room key and the card key for the front door.

When going out of the building, please be sure to go out with the front door key (card key). If you forget to bring it out, you can't enter the building. \*When you hold the card key next to the front door, the door will unlock.

In case the key is lost, the cost for replacement will be incurred to the guest.

Please observe check-in time. The receptionist is available only 4-7 pm.

3. Check-out: by 10 am. Please return the key to the return box by the front desk.

In case the guest checked-out later than the time, extra fee may be incurred.

4. A receptionist attends at front desk during 4-7 pm. Please contact the front desk during this time if you need anything.
5. Please change to provided room shoes at the entrance.
6. Room maintenance will not be provided during weekend and holidays. If you need extra sheets for weekend or holidays, please contact front desk in advance.
7. Meals are not provided in the facility.
8. Please clean up the common kitchen after use.
9. In case you need to use dishes/utensils from kitchen in the guest room (Single room A is not equipped with ones), please wash and return them to the kitchen after use.
10. Laundry on the second floor is only for women. Detergent is not provided.
11. Please do not leave valuables in the guest room. IPSR will not be responsible for any loss or theft in the Guest House.
12. Smoking is not allowed anywhere on the premises.
13. Please use the facilities neatly. Also, be careful not to start a fire in your room. In addition, please keep noise to a minimum and respect other guests.
14. In case equipment in the guest house is damaged, please contact the front desk.

Front desk : 086-434-1227 (4-7 pm)

Kurashiki police : 110

Kurashiki Fire department : 119

Kurashiki Chuo hospital : 086-422-0210

In case the card key for the front door does not work, contact 086-421-2900